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MEMO

September 7, 2016

To: Howard Colter, Superintendent of Schools

From: Greg Marles, Director of Facilities and Transportation

Re: annual project report

This summer has been one of the busiest in recent years for Capital Improvement and Operational Improvement. We have completed 33 projects in the schools, 5 projects in Community Services, 2 projects in the Donald Richards pool, and 14 projects for town facilities. This does not include routine maintenance that we do for all of the town and school facilities. We currently have several projects in different phases of completion with the majority of the projects to be completed within the week or two. This work represents about \$2.5m in projects throughout the schools and town of Cape Elizabeth this summer.

High school project completed:

- 35,000 square feet of roofing
- (18) Exterior windows
- Standby generator installation
- Robotics lab (ATM conversation)
- Library renovations
- Kitchen ceiling replacement
- Kitchen stack oven installation

Middle school and Pond Cove:

- 18,000 square feet of roofing
- Band room window replacement (2)
- MS library window replacement (8)
- PC library window replacement (8)
- MS & PC water cooler with bottle filler (2)
- Carpet replacement hallway ramps
- Ms Nurse's epoxy flooring
- Kitchen dishwasher replacement
- Restroom renovations (flooring, partitions, & painting)
- 3rd grade locker replacement

High school project in progress:

- Unit Ventilator (5) replacement
- Secured vestibule
- Gymnasium HVAC replacement

MS and PC projects in progress:

- Secure vestibules (both schools)
- MS locker room upgrades
- 4th grade locker replacement